

ChIPLEY Band Booster Committees

- **Ways and Means:** Responsible for suggesting various methods of raising funds. Organizes approved fund-raising projects. Recruits chairpersons to supervise each fund-raising project. Subcommittees include:
 - **Concessions Purchasing:** Maintains inventory of items sold at football game concessions; ensures that items are stored in between events. Works with Treasurer to properly purchase items to be sold.
 - **Jazz Dinner:** Responsible for planning, organization and implementation of this fundraiser.
 - **Community Birthday Calendar:** Responsible for sales of ads, input of listings, and placing the order for the calendar (July-September).
 - **Other Dinner Sales:** Responsible for planning, organization & implementation.
 - **Pizza!Pizza! Kit Sales** Responsible for planning, ordering and distribution of this fundraiser held quarterly.
- **Concession Workers:** Establishes a list of volunteers to work the various concession events. Assigns workers to supervise students who work RMS & JV concessions.
- **Membership:** Communicates with all band students' families concerning the Band Parents' Organization, its goals and objectives, and encourages them to become active members. Maintains the membership roster and issues membership cards. Maintains telephone lists. Contacts members by phone when special requests and/or activities warrant it. Recruits volunteers for certain projects when requested.
- **Uniforms:** Responsible for fitting, repairing, replacing, storing, and issuing band uniforms as requested by the director. Sells and maintains uniform parts as needed (e.g. gloves, shoes, rain ponchos).
- **Chaperone:** Establishes a list of volunteers to chaperone the various band events. Assigns chaperones to accompany students on all trips as requested by the band director.
- **Publicity:** Maintains communication with the community through the news media by publicizing items of interest, activities, and upcoming events of both the band and the Parents' Organization. Publishes a Band Parents' Organization Newsletter as needed.
- **Hospitality:** Coordinates the preparation of refreshments at various meetings, concerts, and events. Coordinates welcoming and refreshments for visiting bands and guests as requested by the band director. Coordinates the annual Band Banquet.
- **Transportation/Equipment/Logistics:** Coordinates and supervises the loading and unloading of band equipment whenever the band travels. Works with student quartermasters. Secures an appropriate equipment truck or bus and a parent driver. Makes certain that all equipment gets to its proper place at performances.

ChIPLEY Band Booster Officers

- **President:** The President shall discharge the duties normally associated with that office and serve as an ex-officio member of all committees.
- **Vice-President:** The Vice-President shall perform all designated duties and all duties of the President in his or her absence.
- **Secretary:** The Secretary shall record minutes of each regular meeting and perform such other duties as pertain to that office. Minutes of the Executive Committee shall be recorded by the Secretary and read at the next regular meeting.
- **Treasurer:** The Treasurer shall collect all money and pay all authorized bills. All checks will require the signature of the Treasurer and President, Vice-President, or Director. A Treasurer's report will be read at each general meeting. The records of the Treasurer shall be open at all times for inspection by any member of the organization. At the termination of the term of office or annually, all funds of the organization shall be turned over to the Treasurer's successor and the books shall have been audited.

CHIPLEY HIGH SCHOOL "SPIRIT OF THE TIGER" BAND
2010-11 PARENT INVOLVEMENT SURVEY

Dear Parents,

The success of the "Spirit of the Tiger" Band depends heavily on the behind-the-scenes work of parents like you. Please take advantage of as many opportunities below as you can to help out. If you have a question about an activity, please contact the officer in charge. Thanks in advance for your help!!

Richard Davenport,
Band Director

Johnny Lane,
Band Booster President

Name: _____ Student: _____

Please check the activity committees that you are interested in serving on or possibly chairing:

Serve on? Chair?

- | | | |
|-------|-------|---|
| _____ | _____ | Concessions Purchasing |
| _____ | _____ | Jazz Dinner |
| _____ | _____ | Community Birthday Calendar |
| _____ | _____ | Dinner Sales |
| _____ | _____ | Pizza Kit Sales |
| _____ | _____ | Chaperone Coordinating |
| _____ | _____ | Concession Worker Coordinating |
| _____ | _____ | Membership |
| _____ | _____ | Uniforms |
| _____ | _____ | Publicity |
| _____ | _____ | Hospitality |
| _____ | _____ | Transportation/Equipment/Logistics |
| _____ | _____ | Videographer |

I would like to be considered for the following band booster officer position(s):

_____ **President** _____ **Vice- President** _____ **Treasurer** _____ **Secretary**

Parents will have the opportunity to sign up for specific games/trips at the August Ice Cream Social.